



RISE KRISHNA SAI GANDHI GROUP OF INSTITUTIONS :: ONGOLE

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)

NH-16, Valluru, -523272, Ongole, Prakasam District, A.P

CENTRAL LIBRARY AND INFORMATION CENTER

RGAN/Library/2019-20/Circular/01

Date: 8-06-2019

CIRCULAR

The following members constitute the Library Advisory Committee of the institution for the Academic year 2019-20. The functions and responsibilities of the committee are appended overleaf.

Library Committee Members:

S.No.	Name of the Faculty	Department	Designation	Nature of Responsibility	Signature
1	Mr. M Sandeep	ECE	Asst.Prof.	Coordinator	
2	Mr. K Krishna Murthy	S&H	Asst.Prof.	Librarian	
3	Mr. B Govardhan	CSE	Asst.Prof.	Member	
4	Mr. A Narasimha Reddy	ECE	Asst.Prof.	Member	
5	Mr. K.Maruthi Babu	MECH	Asst.Prof.	Member	
6	Mr. E Satya Narayana	MBA	Asst.Prof	Member	
7	Mr. K V N Mallikharjuna Rao	CE	Asst.Prof.	Member	
8	Mrs. D Santhi Kumari	S&H	Asst.Prof	Member	
9	G Jyothi	CE 158B1A0103	Student	Member	
10	D V S Sankar Reddy	EEE 158B1A0225	Student	Member	
11	B Avinash	MEC 158B1A0304	Student	Member	
12	B Swetha	CSE 158B1A0503	Student	Member	

PRINCIPAL



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CENTRAL LIBRARY AND INFORMATION CENTER

RGAN/Library/2019-20/Circular/02

Date: 21-06-2019

CIRCULAR

This is to inform all the members of Library Advisory Committee that a meeting is scheduled on below listed details. All the members are requested to attend the meeting without fail.

Agenda:

1. Review of previous resolutions.
2. Plan of Action for this Academic Year

Venue and Time:

Date : 24/06/2019
Venue : RISE Gandhi Library
Time : 10.00 A.M. to 11.00 A.M.

S.No.	Name of the Faculty	Department	Designation	Nature of Responsibility
1	Mr. M Sandeep	ECE	Asst.Prof.	Coordinator
2	Mr. K Krishna Murthy	S&H	Asst.Prof.	Librarian
3	Mr. B Govardhan	CSE	Asst.Prof.	Member
4	Mr. A Narasimha Reddy	ECE	Asst.Prof.	Member
5	Mr. K.Maruthi Babu	MECH	Asst.Prof.	Member
6	Mr. E Satya Narayana	MBA	Asst.Prof	Member
7	Mr. K V N Mallikharjuna Rao	CE	Asst.Prof.	Member
8	Mrs. D Santhi Kumari	S&H	Asst.Prof	Member
9	G Jyothi	CE 158B1A0103	Student	Member
10	D V S Sankar Reddy	EEE 158B1A0225	Student	Member
11	B Avinash	MEC 158B1A0304	Student	Member
12	B Swetha	CSE 158B1A0503	Student	Member


Coordinator

Copy to:

1. Principal
2. All HOD's
3. All Committee Members



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CENTRAL LIBRARY AND INFORMATION CENTER

Date: 24-06-2019

Minutes of Meeting

Proceedings of the Library Advisory Committee Meeting:

Date : 24/06/2019
Venue : RISE Gandhi Library
Time : 10.00 A.M. to 11.00 A.M.

Agenda:

1. Review of previous resolutions.
2. Plan of Action for this Academic Year

Members Present:

S.No.	Name of the Faculty	Department	Designation	Nature of Responsibility	Signature
1	Mr. M Sandeep	ECE	Asst.Prof.	Coordinator	M.Sandeep
2	Mr. K Krishna Murthy	S&H	Asst.Prof.	Librarian	K.Krishna Murthy
3	Mr. B Govardhan	CSE	Asst.Prof.	Member	B.Govardhan
4	Mr. A Narasimha Reddy	ECE	Asst.Prof.	Member	A.N.Reddy
5	Mr. K.Maruthi Babu	MECH	Asst.Prof.	Member	K.Maruthi
6	Mr. E Satya Narayana	MBA	Asst.Prof	Member	E.Satyana
7	Mr. K V N Mallikharjuna Rao	CE	Asst.Prof.	Member	K.V.N.Mallikharjuna Rao
8	Mrs. D Santhi Kumari	S&H	Asst.Prof	Member	D.Santhi
9	G Jyothi	CE 158B1A0103	Student	Member	G.Jyothi
10	D V S Sankar Reddy	EEE 158B1A0225	Student	Member	D.V.S.Reddy
11	B Avinash	MEC 158B1A0304	Student	Member	B.Avinash
12	B Swetha	CSE 158B1A0503	Student	Member	B.Swetha

The following points were discussed during the meeting and minutes are recorded as below:

1. Plan of action for the current academic year is discussed and designed.
2. The responsibility of collecting requirement for new books is allotted to Mr. A Narasimha Reddy, Mr. B Govardhan and Mrs. D Santhi Kumari. Further proceedings will be taken care by Mr. K Krishna Murthy.


Coordinator

Copy to: All Committee Members



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CENTRAL LIBRARY AND INFORMATION CENTER

Date: 8-07-2019

Library Annual Plan

S.No.	Month	Plan of Action
1	Aug-2019	Procurement of New Titles and adding up new Volumes
2	Sep-2019	Procurement of DELNET Renewal


PRINCIPAL



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CENTRAL LIBRARY AND INFORMATION CENTER

RGAN/Library/2019-20/Circular/03

Date: 10-12-2019

CIRCULAR

This is to inform all the members of Library Advisory Committee that a meeting is scheduled on below listed details. All the members are requested to attend the meeting without fail.

Agenda:

1. Review of previous resolutions.
2. Simulate students to use library.

Venue and Time:

Date : 14/12/2019

Venue : RISE Gandhi Library

Time : 10.00 A.M. to 11.00 A.M.

S.No.	Name of the Faculty	Department	Designation	Nature of Responsibility
1	Mr. M Sandeep	ECE	Asst.Prof.	Coordinator
2	Mr. K Krishna Murthy	S&H	Asst.Prof.	Librarian
3	Mr. B Govardhan	CSE	Asst.Prof.	Member
4	Mr. A Narasimha Reddy	ECE	Asst.Prof.	Member
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6	Mr. E Satya Narayana	MBA	Asst.Prof	Member
7	Mr. K V N Mallikharjuna Rao	CE	Asst.Prof.	Member
8	Mrs. D Santhi Kumari	S&H	Asst.Prof	Member
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Coordinator

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CENTRAL LIBRARY AND INFORMATION CENTER

Date: 14-12-2019

Minutes of Meeting

Proceedings of the Library Advisory Committee Meeting:

Date : 14/12/2019
Venue : RISE Gandhi Library
Time : 10.00 A.M. to 11.00 A.M.

Agenda:

1. Review of previous resolutions.
2. Simulate students to use library

Members Present:

S.No.	Name of the Faculty	Department	Designation	Nature of Responsibility	Signature
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6	Mr. E Satya Narayana	MBA	Asst.Prof	Member	
7	Mr. K V N Mallikharjuna Rao	CE	Asst.Prof.	Member	
8	Mrs. D Santhi Kumari	S&H	Asst.Prof	Member	
9	G Jyothi	CE 158B1A0103	Student	Member	
10	D V S Sankar Reddy	EEE 158B1A0225	Student	Member	
11	B Avinash	MEC 158B1A0304	Student	Member	
12	B Swetha	CSE 158B1A0503	Student	Member	

The following points were discussed during the meeting and minutes are recorded as below:

1. It is discussed the faculty must Set up reading challenges to students to make them regular to the library,

Coordinator

Copy to: All Committee Members