



RISE KRISHNA SAI GANDHI GROUP OF INSTITUTIONS :: ONGOLE

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)

NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

CENTRAL LIBRARY AND INFORMATION CENTER

RGAN/Library/2021-22/Circular/01

Date: 8-06-2021

CIRCULAR

The following members constitute the Library Advisory Committee of the institution for the Academic year 2021-22. The functions and responsibilities of the committee are appended overleaf.

Library Committee Members:

S.No.	Name of the Faculty	Department	Designation	Nature of Responsibility	Signature
1	Mr. B.Ashok	ECE	Asst.Prof.	Coordinator	B. Ashok
2	Mr. K.Krishna Murthy	S&H	Asst.Prof.	Librarian	K. Krishna Murthy
3	Mr. Ch.Sita Ram	CSE	Asst.Prof.	Member	Ch. Sita Ram
4	Mr. K.Satish Kumar	ECE	Asst.Prof.	Member	K. Satish Kumar
5	Mrs. A.Anuradha	S&H	Asst.Prof.	Member	AA
6	Mr. N.Madhu Babu	S&H	Asst.Prof	Member	N. Madhu Babu
7	K.Surya Teja	CE 188B1A0113	Student	Member	K. Surya Teja
8	D.Sivani	ECE 188B1A0412	Student	Member	D. Sivani
9	B.Yasha Sree	CSE 188B1A0505	Student	Member	B. Yasha Sree


PRINCIPAL



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CENTRAL LIBRARY AND INFORMATION CENTER

RGAN/Library/2021-22/Circular/02

Date: 19-06-2021

CIRCULAR

This is to inform all the members of Library Advisory Committee that a meeting is scheduled on below listed details. All the members are requested to attend the meeting without fail.

Agenda:

1. Review of previous resolutions.
2. Plan of Action for this Academic Year
3. Review of policies.

Venue and Time:

Date : 26/06/2021
Venue : RISE Gandhi Library
Time : 11.00A.M. to 12.00PM

S.No.	Name of the Faculty	Department	Designation	Nature of Responsibility
1	Mr. B.Ashok	ECE	Asst.Prof.	Coordinator
2	Mr. K.Krishna Murthy	S&H	Asst.Prof.	Librarian
3	Mr. Ch.Sita Ram	CSE	Asst.Prof.	Member
4	Mr. K.Satish Kumar	ECE	Asst.Prof.	Member
5	Mrs. A.Anuradha	S&H	Asst.Prof.	Member
6	Mr. N.Madhu Babu	S&H	Asst.Prof	Member
7	K.Surya Teja	CE 188B1A0113	Student	Member
8	D.Sivani	ECE 188B1A0412	Student	Member
9	B.Yasha Sree	CSE 188B1A0505	Student	Member

B. Ashok
Coordinator

Copy to:

1. Principal
2. All HOD's
3. All Committee Members



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CENTRAL LIBRARY AND INFORMATION CENTER

Date: 26-06-2021

Minutes of Meeting

Proceedings of the Library Advisory Committee Meeting:

Date : 26/06/2021
Venue : RISE Gandhi Library
Time : 11.00A.M. to 12.00PM

Agenda:

1. Review of previous resolutions.
2. Plan of Action for this Academic Year
3. Review of policies.

Members Present:

S.No.	Name of the Faculty	Department	Designation	Nature of Responsibility	Signature
1	Mr. B Ashok	ECE	Asst.Prof.	Coordinator	B. Ashok
2	Mr. K Krishna Murthy	S&H	Asst.Prof.	Librarian	K. Krishna Murthy
3	Mr. Ch Sita Ram	CSE	Asst.Prof.	Member	Ch. Sita Ram
4	Mr. K.Satish Kumar	ECE	Asst.Prof.	Member	K. Satish Kumar
5	Mrs. A Anuradha	S&H	Asst.Prof.	Member	A. Anuradha
6	Mr. N Madhu Babu	S&H	Asst.Prof	Member	N. Madhu Babu
7	K Surya Teja	CE 188B1A0113	Student	Member	K. Surya Teja
8	D Sivani	ECE 188B1A0412	Student	Member	D. Sivani
9	B Yasha Sree	CSE 188B1A0505	Student	Member	B. Yasha Sree

The following points were discussed during the meeting and minutes are recorded as below:

1. Plan of action for the current academic year is discussed and designed.
2. The responsibility of collecting requirement for new books is allotted to Mr. Ch Sita Ram, Mr. K.Satish Kumar and Mrs. A Anuradha. Further proceedings will be taken care by Mr. K Krishna Murthy.

B. Ashok
Coordinator

Copy to: All Committee Members



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CENTRAL LIBRARY AND INFORMATION CENTER

Date: 07-07-2021

Library Annual Plan

S.No.	Month	Plan of Action
1	Aug-2021	Procurement of New Titles and adding up new Volumes
2	Sep-2021	Procurement of DELNET Renewal


PRINCIPAL



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CENTRAL LIBRARY AND INFORMATION CENTER

RGAN/Library/2020-21/Circular/03

Date: 13-12-2021

CIRCULAR

This is to inform all the members of Library Advisory Committee that a meeting is scheduled on below listed details. All the members are requested to attend the meeting without fail.

Agenda:

1. Review of previous resolutions.
2. Registration of students in NDLI.

Venue and Time:

Date : 22/12/2021

Venue : RISE Gandhi Library

Time : 12.00 P.M. to 1.00 P.M.

S.No.	Name of the Faculty	Department	Designation	Nature of Responsibility
1	Mr. B Ashok	ECE	Asst.Prof.	Coordinator
2	Mr. K Krishna Murthy	S&H	Asst.Prof.	Librarian
3	Mr. Ch Sita Ram	CSE	Asst.Prof.	Member
4	Mr. K.Satish Kumar	ECE	Asst.Prof.	Member
5	Mrs. A Anuradha	S&H	Asst.Prof.	Member
6	Mr. N Madhu Babu	S&H	Asst.Prof	Member
7	K Surya Teja	CE 188B1A0113	Student	Member
8	D Sivani	ECE 188B1A0412	Student	Member
9	B Yasha Sree	CSE 188B1A0505	Student	Member

B. Ashok
Coordinator

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CENTRAL LIBRARY AND INFORMATION CENTER

Date: 22-12-2021

Minutes of Meeting

Proceedings of the Library Advisory Committee Meeting:

Date : 22/12/2021
Venue : RISE Gandhi Library
Time : 12.00 P.M. to 1.00 P.M.

Agenda:

1. Review of previous resolutions.
2. Registration of students in NDLI.

Members Present:

S.No.	Name of the Faculty	Department	Designation	Nature of Responsibility	Signature
1	Mr. B Ashok	ECE	Asst.Prof.	Coordinator	B. Ashok
2	Mr. K Krishna Murthy	S&H	Asst.Prof.	Librarian	K. Krishna Murthy
3	Mr. Ch Sita Ram	CSE	Asst.Prof.	Member	Ch Sita Ram
4	Mr. K.Satish Kumar	ECE	Asst.Prof.	Member	K. Satish Kumar
5	Mrs. A Anuradha	S&H	Asst.Prof.	Member	A. Anuradha
6	Mr. N Madhu Babu	S&H	Asst.Prof	Member	N. Madhu Babu
7	K Surya Teja	CE 188B1A0113	Student	Member	K. Surya Teja
8	D Sivani	ECE 188B1A0412	Student	Member	D. Sivani
9	B Yasha Sree	CSE 188B1A0505	Student	Member	B. Yasha Sree

The following points were discussed during the meeting and minutes are recorded as below:

1. It is discussed and decided to conduct **AWRENESS PROGRAMME ON E-RESOURCES NDLI** and the arrangements will taken care by Mr. K.Satish Kumar and Mr. Ch Sita Ram.

B. Ashok
Coordinator

Copy to: All Committee Members