



RISE KRISHNA SAI GANDHI GROUP OF INSTITUTIONS :: ONGOLE

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)

NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

CENTRAL LIBRARY AND INFORMATION CENTER

RGAN/Library/2023-24/Circular/01

Date: 05-08-2023

CIRCULAR

The following members constitute the Library Advisory Committee of the institution for the Academic year 2023-24. The functions and responsibilities of the committee are appended overleaf.

Library Committee Members:

S.No.	Name of the Faculty	Department	Designation	Nature of Responsibility	Signature
1	Mrs. AAnuradha	S&H	Asst.Prof.	Coordinator	
2	Mr. N Bhavani Vara Sivaji	S&H	Asst.Prof.	Librarian	
3	Mr. G Gopi	CSE	Asst.Prof.	Member	
4	Mr. K. Sivarama Krishna	CSE	Asst.Prof.	Member	
5	Mr. P Veera Raghavulu	ECE	Assoc.Prof.	Member	
6	Mr. K Koteswara Rao	ECE	Asst.Prof.	Member	
7	Mr. N Madhu Babu	S&H	Asst.Prof.	Member	
8	D Vijay Bhaskar Reddy	ECE 228B1A0445	Student	Member	
9	M Ajay Kumar	ECE 228B1A0485	Student	Member	
10	A Dharma Teja	CSE 228B1A0530	Student	Member	
11	P Abhinash	CSE 228B1A0595	Student	Member	

PRINCIPAL



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RGAN/Library/2023-24/Circular/02

Date: 05-08-2023

CIRCULAR

This is to inform all the members of Library Advisory Committee that a meeting is scheduled on below listed details. All the members are requested to attend the meeting without fail.

Agenda:

1. Review of previous resolutions.
2. Procurement of new titles & adding up new volumes.
3. Review of policies.

Venue and Time:

Date : 15/08/23

Venue : RISE Gandhi Library

Time : 11.00A.M. to 12.00PM

S.No.	Name of the Faculty	Department	Designation	Nature of Responsibility
1	Mrs. AAnuradha	S&H	Asst.Prof.	Coordinator
2	Mr. N Bhavani Vara Sivaji	S&H	Asst.Prof.	Librarian
3	Mr. G Gopi	CSE	Asst.Prof.	Member
4	Mr. K. Sivarama Krishna	CSE	Asst.Prof.	Member
5	Mr. P Veera Raghavulu	ECE	Assoc.Prof.	Member
6	Mr. K Koteswara Rao	ECE	Asst.Prof.	Member
7	Mr. N Madhu Babu	S&H	Asst.Prof.	Member
8	D Vijay Bhaskar Reddy	ECE 228B1A0445	Student	Member
9	M Ajay Kumar	ECE 228B1A0485	Student	Member
10	A Dharma Teja	CSE 228B1A0530	Student	Member
11	P Abhinash	CSE 228B1A0595	Student	Member


Coordinator

Copy to:

1. All HOD's
2. All Committee Members



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CENTRAL LIBRARY AND INFORMATION CENTER

Date: 05-08-2023

Minutes of Meeting

Proceedings of the Library Advisory Committee Meeting:

Date : 15/08/23

Venue : RISE Gandhi Library

Time : 11.00A.M. to 12.00PM

Agenda:

1. Review of previous resolutions.
2. Procurement of new titles & adding up new volumes.
3. Review of policies.

Members Present:

S.No.	Name of the Faculty	Department	Designation	Nature of Responsibility	Signature
1	Mrs. AAnuradha	S&H	Asst.Prof.	Coordinator	
2	Mr. N Bhavani Vara Sivaji	S&H	Asst.Prof.	Librarian	
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6	Mr. K Koteswara Rao	ECE	Asst.Prof.	Member	
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9	M Ajay Kumar	ECE 228B1A0485	Student	Member	
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The following points were discussed during the meeting and minutes are recorded as below:

1. As the syllabus has updated to the regulation 2023, it is hereby to inform all the committee members to collect the requirements of updated regulation syllabus volumes from their department faculty members.
2. It is resolved to place order for procurement IEEE e_Journals.

Resolutions:

1. Readers are not supposed to mark, underline, write, or tear pages or otherwise damage the library documents which is liable to impose fine.
2. Inculcate the usage of OPAC library facility among students.


Coordinator

Copy to:

1. All Committee Members