



# RISE KRISHNA SAI GANDHI GROUP OF INSTITUTIONS

(Approved by AICTE, New Delhi and affiliated to JNTUK, Kakinada)  
NH-16, Valluru, Ongole, Prakasam (District)-523272

## DICIPLAIN COMMITTEE CIRCULAR

RGAN/2023-24/DC/01

Date: 08/8/2023

Discipline Committee is formed with the following members for the academic year 2023-2024 to improve discipline in this campus.

S. No	Name of the Faculty with Designation	Role	Mobile	Signature
1	Dr. K.V. Subramanyam	Chairman	9502835678	
2	Mr. V. Suresh, Asst. Professor, CSE	Coordinator	9491159513	
3	Mr. N. Anohu, Asst. Professor, CSE	Member	9908518257	
4	Mr. K. Hari Babu, Asst. Professor, CSE	Member	8639733018	
5	Dr. M. Ganapathi, Professor, S&H	Member	9849004913	
6	Mr. SK. John, Asst. Professor, ECE	Member	9951669266	

The Discipline Committee's primary mission is to uphold discipline within the college and promote a culture of professionalism on campus. This committee oversees students, ensuring they adhere to specific guidelines, maintain a systematic and diplomatic approach while working towards their educational goals.

**Meeting:** Once in three months

Copy to

1. PA to Principal for filing.
2. All HOD's for information and circulation among the concerned staff members.

Principal  
PRINCIPAL  
RISE KRISHNA SAI GANDHI  
GROUP OF INSTITUTIONS  
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## Discipline committee

Date: 10/8/2023

### CIRCULAR

RGAN/2023-24/DC/02

This is to inform all the Discipline Committee members; we would like to notify you of an upcoming meeting scheduled for 12/8/2023 at 3:30 pm. Your attendance at this meeting is imperative. Please make every effort to attend without fail.

**Venue:** Board Room

**Agenda:**

1. Commencement of the event by the Co-coordinator.
2. Delegating duties to the committee members.
3. Creating signage for the college's rules and regulations.

  
Coordinator

  
Principal

PRINCIPAL  
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## Discipline committee

Date: 12/8/2023

### MINUTES OF THE MEETING

With Reference to the circular dated 10/8/2023 the Discipline committee has been assembled in Board Room for the academic year 2023-2024.

#### Agenda:

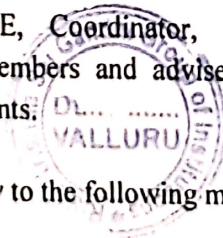
1. Commencement of the event by the Co-ordinator.
2. Delegating duties to the committee members.
3. Creating signage for the college's rules and regulations.

During the meeting the following members were present.

S.No	Name of the Faculty with Designation	Role	Signature
1	Dr. K.V. Subramanyam	Chairman	
2	Mr. V. Suresh, Asst. Professor, CSE	Coordinator	
3	Mr. N. Anohu, Asst. Professor, CSE	Member	
4	Mr. K. Hari Babu, Asst. Professor, CSE	Member	
5	Dr. M. Ganapathi, Professor, S&H	Member	
6	Mr. SK. John, Asst. Professor, ECE	Member	

#### Points Discussed

1. Mr. V. Suresh, Asst. Professor, CSE, Coordinator delivered an opening address to the committee members, stressing the importance of maintaining discipline among the college students. He instructed all members to actively oversee and promote discipline within the campus.
2. Mr. V. Suresh, Asst. Professor, CSE, Coordinator, distributed various responsibilities among the committee members and advised them to monitor discipline within their respective departments.
3. The coordinator assigned the responsibility to the following members



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## Discipline committee

S.NO	Person responsible	Assigned work
1	Mr. N. Anohu, Asst. Professor, CSE	Drafting the Code of Conduct
2	Dr. M. Ganapathi, Professor, S&H	Creating rule signboards
3	Mr. K. Hari Babu, Asst. Professor, CSE	Developing rules for violations and corresponding penalties.
4	Mr. SK. John, Asst. Professor, ECE	Reviewing and finalizing the Code of Conduct.

  
Coordinator

  
Principal

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