



RISE KRISHNA SAI GANDHI GROUP OF INSTITUTIONS

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)

NH-16, Valluru, -523272, Ongole, Prakasam District, A.P, India

RGAN\COLLEGE ACADEMIC COMMITTEE\2022-2023\CIR01

Date:20-09-2022

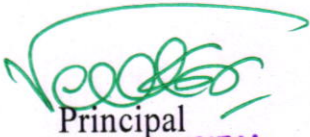
Circular

The College Academic Committee of the Institution has been Constituted with the following members for the Academic year 2022-2023. The functions and responsibilities of the committee appended overleaf.

| S.No | Name | Designation | Role |
|------|------------------------|-----------------------|--------------|
| 1 | Dr.K.V.SUBRAHMANYAM | Principal | Chairman |
| 2 | Mr.K.NAGA SURESH | Asst.Professor., CSE | Co-ordinator |
| 3 | Mr.P.ISAAC PAUL | HoD, CSE | Member |
| 4 | Mr.S.V.RAVI KUMAR | HoD,ECE | Member |
| 5 | Smt.P.SRIDEVI | HoD ,S&H | Member |
| 6 | Smt.M.BHARGAVI | Asst.professor., ECE | Member |
| 7 | Mr.E.V.SAINATH PRADEEP | Asst.professor., MBA | Member |
| 8 | Mr.P.SURESH BABU | Asst.Prof.,CSE | Member |
| 9 | Mr.Y.PEDDANNA | Exam Section incharge | Member |

Copy to :

1. All HoD's
2. All Committee Members


Principal
PRINCIPAL
RISE KRISHNA SAI GANDHI
GROUP OF INSTITUTIONS
VALLURU:: ONGOLE.



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RGAN\ COLLEGE ACADEMIC COMMITTEE\2022-2023\CIR02

Circular

Minutes of Meeting of the College Academic

Committee held on 20-09-2022

The meeting of College Academic Committee is held at 10:00am on 20-09-2022 in Principal's Chamber. Dr.K.V.SUBRAHMANYAM., Chairman of the Academic Committee of RISE Krishna Sai Gandhi Group of Institutions, Ongole, presided over the meeting.

The following members attended the meeting: -

| S.No | Name | Designation | Role | Signature |
|------|------------------------|--------------------------|--------------|-----------|
| 1 | Dr.K.V.SUBRAHMANYAM | Principal | Chairman | |
| 2 | Mr.K.NAGA SURESH | Asst.Professor., CSE | Co-ordinator | |
| 3 | Mr.P.ISAAC PAUL | HoD, CSE | Member | |
| 4 | Mr.S.V.RAVI KUMAR | HoD,ECE | Member | |
| 5 | Smt.P.SRIDEVI | HoD ,S&H | Member | |
| 6 | Smt.M.BHARGAVI | Asst.professor., ECE | Member | |
| 7 | Mr.E.V.SAINATH PRADEEP | Asst.professor., MBA | Member | |
| 8 | Mr.P.SURESH BABU | Asst.Prof.,CSE | Member | |
| 9 | Mr.Y.PEDDANNA | Exam Section incharge | Member | |

Agenda:

1. Improvements required in infrastructure
2. Subjects allotted to faculty Final year and third year class work for academic year 2022-23
3. Syllabus coverage
4. Conduction of classes
5. CRT training



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Minutes of meeting:-

1. The requirements like AC, fans, lights, tables, and other furniture are to be submitted to the principal immediately.
2. The class work for final year was started on 1/9/22 and directed to start III-I class work for 15/9/2022 onwards for 2022-23.
3. HoD's provided a summary of the syllabus coverage. Extra time was allotted to the subjects that still needed to be covered on the syllabus.
4. HoD's provided a summary of the syllabus coverage. Extra time was allotted to the subjects that still needed to be covered on the syllabus.
5. For CRT training, a suitable time table has been created. It is planned to offer free lancers to the CRT training as well.

Principal

**PRINCIPAL
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RGAN\ COLLEGE ACADEMIC COMMITTEE\2022-2023\CIR03

Minutes of Meeting of the College Academic

Committee held on 06-01-2023

The meeting of College Academic Committee is held at 2:00pm on 06-01-2023 in Principal's Chamber. Dr.K.V.SUBRAHMANYAM, Chairman of the Academic Committee of RISE Krishna Sai Gandhi Group of Institutions, Ongole, presided over the meeting.

The following members attended the meeting: -

| S.No | Name | Designation | Role | Signature |
|------|------------------------|-----------------------|--------------|-----------|
| 1. | Dr.K.V.SUBRAHMANYAM | Principal | Chairman | |
| 2. | Mr.K.NAGA SURESH | Asst.Professor., CSE | Co-ordinator | |
| 3. | Mr.P.ISAAC PAUL | HoD, CSE | Member | |
| 4. | Mr.S.V.RAVI KUMAR | HoD,ECE | Member | |
| 5. | Smt.P.SRIDEVI | HoD ,S&H | Member | |
| 6. | Smt.M.BHARGAVI | Asst.professor., ECE | Member | |
| 7. | Mr.E.V.SAINATH PRADEEP | Asst.professor., MBA | Member | |
| 8. | Mr.P.SURESH BABU | Asst.Prof.,CSE | Member | |
| 9. | Mr.Y.PEDDANNA | Exam Section incharge | Member | |

Agenda:

1. Feedback on curriculum.
2. Updating of website
3. Conduct of class work and syllabus coverage.
4. MID examinations



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Minutes of the meeting:

1. HoD's are required to gather feedback from parents, students, and alumni, among other sources.
2. It is suggested that HoD's update their departmental websites.
3. The conduct of class work and syllabus covering are discussed, and it is emphasized that the syllabus must be completed according to the academic calendar.
4. The details of the MID exams were discussed. The HoD's have been given instructions to administrator the MID exams in a professional and orderly manner

Principal

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Resolutions :

1. The review of issues discussed in previous meetings was taken.
2. Committee discussed about various workshops conducting to the students for gaining knowledge.
3. Committee discussed about the slow learners to improve their skills depends on the which criteria basis such as assignment, conducting re-exam..e.tc.
4. The committee discussion for providing many facilities to students to enhance their career growth.