



**RISE KRISHNA SAI GANDHI GROUP OF INSTITUTIONS::ONGOLE**  
(Approved by AICTE, New Delhi, Affiliated to JNTUK, Kakinada)  
Valluru (Post), Ongole, Prakasam District, Andhra Pradesh PIN -523272

**RGAN/EDC CELL/2021-22/Circular/01**

**Date: 04 -10-2021.**

**CIRCULAR**

This is to inform to all the Entrepreneur Development Committee members that is a meeting is scheduled on 05-10-2021 at 12.45 PM in Digital Library. All the members are requested to attend the meeting without fail.

**AGENDA:**

- To discuss and finalize the functions and facilities of the Cell.
- To discuss objective of the Cell.
- To discuss and finalize the roles and responsibilities of Coordinator and members.
- To discuss the year planner.

S.NO	FACULTY NAME	Department	Designation	Role	Signature
1	M.Sandeep Kumar	CSE	Asst.Professor	Coordinator	m. Sandeep Kumar
2	B. Lavanya	CSE	Assoc.Professor	Member	B. Lavanya
3	I.Vidya Sagar	ECE	Asst.Professor	Member	I. Vidya Sagar
4	V. Anjaneyulu	S&H	Asst.Professor	Member	V. Anjaneyulu
5	S. Suresh Babu	MBA	Asst.Professor	Member	S. Suresh Babu
6	D. Swathi	ECE	Student	Member	D. Swathi
7	B. Varshini	CSE	Student	Member	B. Varshini
8	B. Kousalya	CSE DS	Student	Member	B. Kousalya

**Copy to:**

*m. Sandeep Kumar*  
**Coordinator**

1. All HOD's
2. All Committee Members



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**Date: 04-10-2021**

**RGAN/EDC CELL/2021-22/Year of Plan**

**Year Planning**

<b>S.NO</b>	<b>MONTH</b>	<b>PROGRAM</b>
3	October	• Business Plan Competitions
4	November	• Product design Competitions
5	December	• Guest Lectures by Business Leaders
6	January	• Industry Visits Collaborations
7	February	• Lectures By Technocrats
8	March	• Workshops
9	April	• Annual Reports

*M. Sandeep Kumar*  
**Coordinator**

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**Date: 05-10-2021**

**RGAN/EDC CELL/2021-22/MoM/01**

**MINUTES OF MEETING**

**Proceedings of the Meeting of EDC Cell**

**Date: 05-10-2021**

**Time: 12.45 PM**

**Venue: Digital Library**

During the Meeting the following Members were Present

S.NO	FACULTY NAME	Department	Designation	Role	Signature
1	M.Sandeep Kumar	CSE	Asst.Professor	Coordinator	M. Sandeep Kumar
2	B. Lavanya	CSE	Assoc.Professor	Member	B. Lavanya
3	I.Vidya Sagar	ECE	Asst.Professor	Member	I. Vidya Sagar
4	V. Anjaneyulu	S&H	Asst.Professor	Member	V. Anjaneyulu
5	S. Suresh Babu	MBA	Asst.Professor	Member	S. Suresh Babu
6	D. Swathi	ECE	Student	Member	D. Swathi
7	B. Varshini	CSE	Student	Member	B. Varshini
8	B. Kousalya	CSE DS	Student	Member	B. Kousalya

The following points were discussed during the meeting and the minutes were recorded as below:

1. The Coordinator M. Sandeep Kumar welcomes the member of the committee who had assembled for finalizing of the committee.
2. The Coordinator suggested the committee members to depute 2 student members in each department for EDC and give their names to Coordinator.
3. After discussing with all the committee members the finalized functions and facilities of the EDC are framed and finalized.



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4. Also, the Committee has finalized the roles and responsibilities of the Coordinator, Department Coordinators/member and Student members.
5. The Coordinator suggested the members to interact with EDC activities and plan Guest Lectures/ Workshops.
6. The Coordinator suggested the members to plan the Committee meet events to be organized in this academic year plan for 2021-22.
7. All the Committee Members are proposed to three activities in this Year.

*M. Sandeep Kumar*  
**Coordinator**

**Copy to:**

1. All Committee Members



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**Resolutions:**

1. The Coordinator put forth the aims and objectives of this committee.
2. Implementation and functions of the Cell have been discussed and no changes suggested by the members.
3. Roles and Responsibilities were defined to every Departmental Members.

*m. Sardey Kina*  
**Coordinator**

**Copy to:**

1. All Committee Members



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Date: 11 -04-2022.

RGAN/EDC CELL/2021-22/Circular/02

**CIRCULAR**

This is to inform to all the Entrepreneur Development Committee members that is a meeting is scheduled on 12-04-2022 at 4.20 PM in Digital Library. All the members are requested to attend the meeting without fail.

**AGENDA:**

- To discuss and finalize the functions and facilities of the Cell.
- To discuss objective of the Cell.
- To discuss and finalize the roles and responsibilities of Coordinator and members.

S.NO	FACULTY NAME	Department	Designation	Role	Signature
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2	B. Lavanya	CSE	Assoc.Professor	Member	B. Lavanya
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m. Sandeep Kumar  
Coordinator



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**Date: 12-04-2022**

**RGAN/EDC CELL/2021-22/MoM/02**

**MINUTES OF MEETING**

**Proceedings of the Meeting of EDC Cell**

**Date: 12-04-2022**

**Time: 4.20 PM**

**Venue: Digital Library**

During the Meeting the following Members were Present

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2. The Coordinator suggested the committee members to depute 2 student members in each department for EDC and give their names to Coordinator.
3. After discussing with all the committee members the finalized functions and facilities of the EDC are framed and finalized.
4. Also, the Committee has finalized the roles and responsibilities of the Coordinator, Department Coordinators/member and Student members.



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6. The Coordinator suggested the members to plan the Committee meet events to be organized in this academic year plan for 2021-22.
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*m. Sardeep Kumar*  
**Coordinator**

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*M. Sandeep Kumar*  
Coordinator

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1. All Committee Members