



**RISE KRISHNA SAI GANDHI GROUP OF INSTITUTIONS::ONGOLE**  
(Approved by AICTE, New Delhi, Affiliated to JNTUK, Kakinada)  
Valluru (Post), Ongole, Prakasam District, Andhra Pradesh PIN - 523272

RGAN/EDC CELL/2022-23/Circular/01

Date: 11-07-2022.

**CIRCULAR**

This is to inform to all the Entrepreneur Development Committee members that a meeting is scheduled on 12-07-2022 at 12.45 PM in Digital Library. All the members are requested to attend the meeting without fail.

**AGENDA:**

- To discuss and finalize the functions and facilities of the Cell.
- To discuss objective of the Cell.
- To discuss and finalize the roles and responsibilities of Coordinator and members.
- To discuss the year planner.

S.NO	FACULTY NAME	Department	Designation	Role	Signature
1	M. Sandeep Kumar	ECE	Asst.Professor	Coordinator	M. Sandeep Kumar
2	B.Lavanya	CSE	Assoc.Professor	Member	B. Lavanya
3	K. Sathish Kumar	ECE	Asst.Professor	Member	K. Sathish Kumar
4	S. Suresh Babu	MBA	Asst.Professor	Member	S. Suresh Babu
5	P. Anupravallika	ECE	Student	Member	P. Anupravallika
6	M. Bhargava Ramudu	CSE	Student	Member	M. Bhargava Ramudu
7	K. Lahari	CSE DS	Student	Member	K. Lahari
8	I.Tirupathamma	ECE	Student	Member	I. Tirupathamma

M. Sandeep Kumar  
Coordinator

Copy to:

1. All HOD's
2. All Committee Members



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Date: 11-07-2022

RGAN/EDC CELL/2022-23/Year of Plan

Year Planning

S.NO	MONTH	PROGRAM
1	July	• Budget Proposal
2	August	• Proposal to Celebrate World Entrepreneurs Day ( August 21 <sup>st</sup> )
3	September	• Business Plan Competitions
4	October	• Product design Competitions
5	November	• Guest Lectures by Business Leaders
6	January	• Industry Visits Collaborations
7	February	• Lectures By Technocrats
8	March	• Workshops
9	April	• Annual Reports

*M. Sandeep Kumar*  
Coordinator

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**Date: 12-07-2022**

**RGAN/EDC CELL/2022-23/MoM/01**

**MINUTES OF MEETING**

**Proceedings of the Meeting of EDC Cell**

**Date: 12-07-2022**

**Time: 12.45 PM**

**Venue: Digital Library**

During the Meeting the following Members were Present

S.NO	FACULTY NAME	Department	Designation	Role	Signature
1	M. Sandeep Kumar	ECE	Asst.Professor	Coordinator	M. Sandeep Kumar
2	B.Lavanya	CSE	Assoc.Professor	Member	B. Lavanya
3	K. Sathish Kumar	ECE	Asst.Professor	Member	K. Sathish Kumar
4	S. Suresh Babu	MBA	Asst.Professor	Member	S. Suresh Babu
5	P. Anupravallika	ECE	Student	Member	P. Anupravallika
6	M. Bhargava Ramudu	CSE	Student	Member	M. Bhargava Ramudu
7	K. Lahari	CSE DS	Student	Member	K. Lahari
8	I.Tirupathamma	ECE	Student	Member	I. Tirupathamma

The following points were discussed during the meeting and the minutes were recorded as below:

1. The Coordinator M. Sandeep Kumar welcomes the member of the committee who had assembled for finalizing of the committee.
2. The Coordinator suggested the committee members to depute 2 student members in each department for EDC and give their names to Coordinator.
3. After discussing with all the committee members the finalized functions and facilities of the EDC are framed and finalized.



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4. Also, the Committee has finalized the roles and responsibilities of the Coordinator, Department Coordinators/member and Student members.
5. The Coordinator suggested the members to interact with EDC activities and plan Guest Lectures/ Workshops.
6. The Coordinator suggested the members to plan the Committee meet events to be organized in this academic year plan for 2022-23.
7. All the Committee Members are proposed to three activities in this Year.

*M. Sandeep Kumar*  
**Coordinator**

**Copy to:**

1. All Committee Members



## **RISE KRISHNA SAI GANDHI GROUP OF INSTITUTIONS::ONGOLE**

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### **Resolutions:**

1. The Coordinator put forth the aims and objectives of this committee.
2. Implementation and functions of the Cell have been discussed and no changes suggested by the members.
3. Roles and Responsibilities were defined to every Departmental Members.

*m Sandeep Kumar*  
**Coordinator**

### **Copy to:**

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Date: 02 -01-2023.

RGAN/EDC CELL/2022-23/Circular/02

**CIRCULAR**

This is to inform to all the Entrepreneur Development Committee members that is a meeting is scheduled on 03-01-2023 at 4.20 PM in Digital Library. All the members are requested to attend the meeting without fail.

**AGENDA:**

- To discuss and finalize the functions and facilities of the Cell.
- To discuss objective of the Cell.
- To discuss and finalize the roles and responsibilities of Coordinator and members.

S.NO	FACULTY NAME	Department	Designation	Role	Signature
1	M. Sandeep Kumar	ECE	Asst.Professor	Coordinator	<i>m. Sandeep Kumar</i>
2	B.Lavanya	CSE	Assoc.Professor	Member	<i>B.Lavanya</i>
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*m. Sandeep Kumar*  
Coordinator

1. All HOD's
2. All Committee Members

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Date: 03-01-2023

RGAN/EDC CELL/2022-23/MoM/02

## MINUTES OF MEETING

### Proceedings of the Meeting of EDC Cell

Date: 03-01-2023

Time: 4.20 PM

Venue: Digital Library

During the Meeting the following Members were Present

S.NO	FACULTY NAME	Department	Designation	Role	Signature
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2	B.Lavanya	CSE	Assoc.Professor	Member	B. Lavanya
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2. The Coordinator suggested the committee members to depute 2 student members in each department for EDC and give their names to Coordinator.
3. After discussing with all the committee members the finalized functions and facilities of the EDC are framed and finalized.
4. Also, the Committee has finalized the roles and responsibilities of the Coordinator, Department Coordinators/member and Student members.



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6. The Coordinator suggested the members to plan the Committee meet events to be organized in this academic year plan for 2022-23.
7. All the Committee Members are proposed to three activities in this Year.

*m. Sandeep Kumar*  
**Coordinator**

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*m. Sadeep Kumar*  
**Coordinator**

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1. All Committee Members