



## RISE KRISHNA SAI GANDHI GROUP OF INSTITUTIONS

(Approved by AICTE, New Delhi and Affiliated to JNTUK, Kakinada)  
NH-16, Valluru -523272, Ongole, Prakasam District, A.P, India

Ref: RGAN/A.Y.2023-24/Constitution of Examination Committee

Date: 04-08-2023

RISE Krishna Sai Gandhi Group of Institutions has constituted an Examination Committee with the following members for the Academic year 2023-24 to strengthen the examination facilities in the Institute and to procure the required Resources, Stationary, etc.

S.No	Name of the Member	Designation	Role	Signature
1	Dr. K.V. Subrahmanyam	Principal	Chairman	
2	Mr. Y. Peddanna	Exam Section Incharge	Coordinator	
3	Mr. T. Nagaraju	Assistant Professor	Member	
4	Mr. P. Rajasekhar	Assistant Professor	Member	
5	Mrs. M. Sireesha	Assistant Professor	Member	
6	Mr. I. Tulasiram	Assistant Professor	Member	
7	Mr. G. Kishore	Assistant Professor	Member	

**Terms:** One academic year and shall continue to be in force until reconstruction.

**Meetings:** Twice in a year and on any exigency.

PRINCIPAL

PRINCIPAL  
RISE KRISHNA SAI GANDHI  
GROUP OF INSTITUTIONS  
VALLURU:: ONGOLE

Copy to:

1. PA to Principal
2. All HODs
3. All the Committee members



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Ref: RGAN/A.Y.2023-24/EC/CIR/01

Date: 01-09-2023

### CIRCULAR

All the members of the examination committee are hereby informed that the meeting of the examination committee will be held on 04<sup>th</sup> September 2023 at 11:00 AM in the Principal chamber. In this connection, all the members are requested to attend the meeting without fail.

#### Agenda

1. Review of R23 regulation from A.Y. 2023-24.
2. Conduct of Unit tests and Mid examinations.
3. To report about the important communications, received from JNTUK.
4. To discuss on examination schedules given by JNTUK.
5. Procurement of stationary.
6. Any other issues related to the examinations with the permission of the chair.

S.No	Name of the staff Member	Designation	Role
1	Dr. K.V.Subrahmanyam	Principal	Chairman
2	Mr. Y. Peddanna	Exam Section Incharge	Coordinator
3	Mr. T. Nagaraju	Assistant Professor	Member
4	Mr. P. Rajasekhar	Assistant Professor	Member
5	Mrs. M. Sireesha	Assistant Professor	Member
6	Mr. I. Tulasiram	Assistant Professor	Member
7	Mr. G. Kishore	Assistant Professor	Member

*Y. Peddanna*  
**COORDINATOR**

Exam Section Incharge  
RISE Krishna Sai Gandhi  
Group of Institutions  
Vallur::Ongole.

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Ref: RGAN/A.Y.2023-24/EC/MOM/01

Date: 04-09-2023

### **MINUTES OF MEETING OF THE EXAMINATION COMMITTEE**

Minutes of the Meeting of Examination committee of Rise Krishna Sai Gandhi Group of Institutions, A.P., held on 04-09-2023 at 11:00 AM in the Principal's Chamber.

The meeting of Examination Committee commences with a welcome by Dr. K.V. Subrahmanyam, Chairman of the Examination Committee. Mr. P. Rajasekhar has extended his cordial welcome to all members and read out the notes on agenda for discussion.

The following points as per the Agenda are discussed.

1. The committee has reviewed the R23 Regulation and noticed the changes in R23 regulations.
2. The committee has agreed to conduct five unit tests per semester.
3. The chairman advised to circulate important information to HoD's of all departments to the necessary extent like promotion rules, such as to promote from II year to III year & III year to IV year & substitute subjects for readmitted students etc.
4. Discussed about the examination schedules given by JNTUK and suggested to take necessary steps required for conduction of exams (MID & End exams). The chair person has suggested Examination Incharge to prepare necessary schedules.
5. The committee has agreed to procure stationary for the A.Y. 2022-23.



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The following members were present during the meeting.

S.No	Name of the Staff Member	Designation & Department	Role	Signature
1	Dr. K.V. Subrahmanyam	Principal	Chairman	
2	Mr. Y. Peddanna	Exam Section Incharge	Coordinator	
3	Mr. T. Nagaraju	Assistant Professor	Member	
4	Mr. P. Rajasekhar	Assistant Professor	Member	
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