



RISE KRISHNA SAI GANDHI GROUP OF INSTITUTIONS::ONGOLE
(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)
NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

GENERAL, ELECTRICAL COMPUTER NETWORK MAINTENANCE COMMITTEE

RGAN/Committee composition/2021-22/GECC

Date : 05.08.2021

1. The committee shall function under the guidance of strong and deterministic coordinator who is appointed by the principal.
2. Enthusiastic and dedicated faculty will be appointed from each department as committee member.
3. The student who showcases the interest in GECC from each Branch will be selected as student coordinator.

Principal

**PRINCIPAL
RISE KRISHNA SAI GANDHI
GROUP OF INSTITUTIONS
VALLURU:: ONGOLE**

Copy to:

1. PA to Principal
2. To All HOD's
3. To All Committee Members



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GENERAL, ELECTRICAL COMPUTER NETWORK MAINTENANCE COMMITTEE

RGAN/Committee composition/2021-22/GECC

Date : 05.08.2021

The GECC Committee is formed with the following members

S.No	Name	Department	Designation	Role	Phone No
1	Mr. R.V.Kiran Kumar	ECE	Assoc.Prof	Coordinator	9010309349
2	Mr.G.Gopi	CSE	Asst.Prof	Member	8143682100
3	Mr.Ch.Anil Babu	ECE	Asst.Prof	Member	9666013020
4	Ms.A Padmaja	S&H	Asst.Prof	Member	8185982167
5	Mrs.E.V Sravani	CE	Asst.Prof	Member	9542455548

S.No	Roll Number	Student Name	Department	Year & Section
1	218B1A0454	M.Venkateswarlu	ECE	III ECE-1
2	218B1A04C0	M.V Manikanta	ECE	III ECE-2
3	198B1A0552	Vemireddy Ramesh Reddy	CSE	IV CSE-1
4	218B1A0546	Indla Pradeep	CSE	II CSE-1
5	218B1A0547	Kalapala Timothy	CSE	II CSE-2

Coordinator


Principal

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GENERAL, ELECTRICAL COMPUTER NETWORK MAINTENANCE COMMITTEE

RGAN /2021-22/GECC/Cir/01

Date: 06.8.2021

Circular

This is to inform all the members of GECC cell the meeting is scheduled on 07/8/21 at 3PM in SF-15 Room (Department). All members are requested to make it convenient to attend the meeting

Agenda:

1. To consolidate the list of General, Electrical/computer network maintenance Complaints from the Departments
2. To Analysis the complaint and necessary actions
3. Plan the necessary action to take Resolution for complaint
4. To finalize the Year planner

Coordinator

Principal

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GENERAL, ELECTRICAL COMPUTER NETWORK MAINTENANCE COMMITTEE

RGAN /2021-22/GECC/MoM/01

Date: 07.08.2021

Minutes of meeting held on 07th August 2021

The Meeting started at 03:00PM. All the committee members attended the meeting .The GECC coordinator announced the agenda of the meeting. The agenda details are:

1. Welcoming of new appointed members of the maintenance committee.
2. To discuss the requirements of nursing department related to physical infrastructure.
3. To discuss the maintenance contract service rules.
4. To discuss any matters and develop further suggestions

S.No	Name	Departement	Designation	Role	Phone No	Signature
1	Mr. R.V.Kiran Kumar	ECE	Assoc.Prof	Coordinator	9010309349	
2	Mr.G.Gopi	CSE	Asst.Prof	Member	8143682100	
3	Mr.Ch.Anil Babu	ECE	Asst.Prof	Member	9666013020	
4	Ms.A Padmaja	S&H	Asst.Prof	Member	8185982167	
5	Mrs.E.V Sravani	CE	Asst.Prof	Member	9542455548	

Coordinator



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GENERAL, ELECTRICAL/COMPUTER NETWORK MAINTENANCE COMMITTEE 2021-22

Resolutions

1. Welcoming of new appointed members of the maintenance committee.
2. Assign the repair fans, tube lights task to the Electrician based on the committee plan department wise.
3. Assign the repair and device install task to the Computer based on the committee plan. Department wise
4. Regular monitoring the UPSC


Coordinator



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RGAN /2021-22/GECC/Cir/02

Date: 06.2.2022

Circular

This is to inform all the members of GECC cell the meeting is scheduled on 07/2/22 at 3PM in SF-15 Room (Department). All members are requested to make it convenient to attend the meeting

Agenda:

1. To consolidate the list of General, Electrical/computer network maintenance Complaints from the Departments
2. To Analysis the complaint and necessary actions
3. Plan the necessary action to take Resolution for complaint
4. To finalize the Year planner

Coordinator


Principal

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GENERAL, ELECTRICAL COMPUTER NETWORK MAINTENANCE COMMITTEE

RGAN /2021-22/GECC/MoM/02

Date: 07.02.2022

Minutes of meeting held on 07th February 2022

The Meeting started at 03:00PM. All the committee members attended the meeting .The GECC coordinator announced the agenda of the meeting. The agenda details are:

1. Welcoming of new appointed members of the maintenance committee.
2. To discuss the requirements of nursing department related to physical infrastructure.
3. To discuss the maintenance contract service rules.
4. To discuss any matters and develop further suggestions

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GENERAL, ELECTRICAL/COMPUTER NETWORK MAINTENANCE COMMITTEE 2021-22

Resolutions

1. Created a Purchase order for required Items
2. Assign the repair and device install task to the Electrician based on the committee plan.
3. Assign the repair Preparation of computer labs by formatting each computer, installation of desired software & IP address assigning.


Coordinator