



**RISE KRISHNA SAI GANDHI GROUP OF INSTITUTIONS**

(Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)

NH-16, Valluru, Ongole, Prakasam (District)-523272

**Internal Complaints committee**

RGAN/2023-24/ICC/Cir/01

Dt: 10-06-2023

**CIRCULAR**

This is to inform you all that the ICC (Internal Complaints Committee) is constituted with the following members for the Academic year 2023-24.

S.No.	Name	Department	Designation	Role
1	Dr.K.V Subrahmanyam	ECE	Principal	Chairman
1	Mrs.B.Lavanya	CSE	Associate Professor	Coordinator
2	Mrs.P.Sailaja Rani	CSE	Assistant Professor	Member
3	Mrs.B.Lakshmi Durga	MBA	Assistant Professor	Member
4	Mrs.M.Sirisha	S&H	Assistant Professor	Member
5	Mrs.A.S.Naga Durga	ECE	Assistant Professor	Member
6	SK.Safeen	228B1A0523	Student	Member
7	G.Chandana Likitha	228B1A0561	Student	Member
8	T. Hima Sri	228B1A0414	Student	Member
9	Ch.Anitha	228B1A4430	Student	Member

  
Principal





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NH-16, Valluru, Ongole, Prakasam (District)-523272

## Internal Complaints committee

RGAN/2023-24/ICC/Cir/02

Dt: 16-06-2023

### CIRCULAR

This is to inform all the members of ICC cell that a meeting is scheduled on 19/06/2023 at 10.20 AM in SF-2 Room. All members are requested to make it convenient to attend the meeting.

#### AGENDA:

1. Welcoming the new committee members.
2. To Finalize the Functions Objectives of committee.
3. To Finalize the roles and Responsibilities of committee members and student members.
4. Awareness of sexual harassment act 2013.

S.No.	Name	Department	Designation	Signature
1	Dr.K.V Subrahmanyam	ECE	Principal	
1	Mrs.B.Lavanya	CSE	Associate Professor	
2	Mrs.P.Sailaja Rani	CSE	Assistant Professor	
3	Mrs.B.Lakshmi Durga	MBA	Assistant Professor	
4	Mrs.M.Sirisha	S&H	Assistant Professor	
5	Mrs.A.S.Naga Durga	ECE	Assistant Professor	
6	SK.Safeen	228B1A0523	Student	
7	G.Chandana Likitha	228B1A0561	Student	
8	T. Hima Sri	228B1A0414	Student	
9	Ch.Anitha	228B1A4430	Student	

Coordinator

Copy to:

1. PA to Principal
2. All HoDs
3. All Committee Members





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NH-16, Valluru, Ongole, Prakasam (District)-523272  
**Internal Complaints committee**

RGAN/2023-24/ICC/MoM/01

Dt: 19-06-2023

Minutes of meeting held on 19<sup>th</sup> June 2023

**Agenda:**

1. Welcoming the new committee members.
2. To Finalize the Functions Objectives of committee
3. To Finalize the roles and Responsibilities of committee members and student members
4. Awareness of sexual harassment act 2013

**MEMBERS PRESENT:**

S.No.	Name	Department	Designation	Role	Signature
1	Dr.K.V Subrahmanyam	ECE	Principal	Chairman	
1	Mrs.B.Lavanya	CSE	Associate Professor	Coordinator	
2	Mrs.P.Sailaja Rani	CSE	Assistant Professor	Member	
3	Mrs.B.Lakshmi Durga	MBA	Assistant Professor	Member	
4	Mrs.M.Sirisha	S&H	Assistant Professor	Member	
5	Mrs.A.S.Naga Durga	ECE	Assistant Professor	Member	
6	SK.Safeen	228B1A0523	Student	Member	
7	G.Chandana Likitha	228B1A0561	Student	Member	
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9	Ch.Anitha	228B1A4430	Student	Member	

**Resolutions:**

1. It is resolved to update the Latest facilities of the college.
2. It is resolved by conducting awareness program on sexual harassment.

Coordinator