



RISE KRISHNA SAI GANDHI GROUP OF INSTITUTIONS

(Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)

NH-16, Valluru, Ongole, Prakasam (District)-523272

Information and Communication Technology Committee

RGAN/2021-22/ICT/Cir/01

Dt: 07-06-2021

CIRCULAR

This is to inform you all that the ICT (Information and Communication Technology Committee) is constituted with the following members for the Academic year 2021-22.

S.No.	Name	Department	Designation	Role
1	Y Madhavi Latha	CSE	Assistant Professor	Coordinator
2	N Anohu	CSE	Assistant Professor	Member
3	CH Meera vali	ECE	Assistant Professor	Member
4	V Anjineyulu	S&H	Assistant Professor	Member
5	E V Sravani	CE	Assistant Professor	Member
6	T Aswani	188B1A0105	Student	Member
7	B V Saisrinivas	188B1A0496	Student	Member
8	G Jyoshna	188B1A0414	Student	Member
9	K Swarna Latha	188B1A0514	Student	Member


Principal

**RISE KRISHNA SAI GANDHI
GROUP OF INSTITUTIONS
VALLURU:: ONGOLE.**



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NH-16, Valluru, Ongole, Prakasam (District)-523272

Information and Communication Technology Committee

RGAN/2021-22/ICT/Cir/02

Dt: 14-06-2021

CIRCULAR

This is to inform all the members of ICT cell that a meeting is scheduled on 17/06/2021 at 11.30 AM in Online. All members are requested to make it convenient to attend the meeting.

Agenda:

1. Welcoming the new committee members.
2. To discuss and finalize the functions of the committee.
3. To discuss and finalize the roles and responsibilities of committee members.
4. To discuss and finalize year planning.
5. To discuss about Online classes.

S.No.	Name	Department	Designation	Role
1	Y Madhavi Latha	CSE	Assistant Professor	Coordinator
2	N Anohu	CSE	Assistant Professor	Member
3	CH Meera vali	ECE	Assistant Professor	Member
4	V Anjineyulu	S&H	Assistant Professor	Member
5	E V Sravani	CE	Assistant Professor	Member
6	T Aswani	188B1A0105	Student	Member
7	B V Saisrinivas	188B1A0496	Student	Member
8	G Jyoshna	188B1A0414	Student	Member
9	K Swarna Latha	188B1A0514	Student	Member

Y. Madhavi Latha
Coordinator

Copy to:

1. PA to Principal
2. All HoD's
3. All Committee Members



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Information and Communication Technology Committee

RGAN/2021-22/ICT/MoM/01

Minutes of meeting held on 17th JUN 2021

Agenda:

1. Welcoming the new committee members.
2. To discuss and finalize the functions of the committee.
3. To discuss and finalize the roles and responsibilities of committee members.
4. To discuss and finalize year planning
5. To discuss the progress and action plan of NPTEL/SWAYAM etc.. Courses.
6. To discuss about Online classes.
7. To discuss latest updates in certification programs.
8. To discuss latest software tools for knowledge sharing.

MEMBERS PRESENT:

S.No.	Name	Department	Designation	Role
1	Y Madhavi Latha	CSE	Assistant Professor	Coordinator
2	N Anohu	CSE	Assistant Professor	Member
3	CH Meera vali	ECE	Assistant Professor	Member
4	V Anjineyulu	S&H	Assistant Professor	Member
5	E V Sravani	CE	Assistant Professor	Member
6	T Aswani	188B1A0105	Student	Member
7	B V Saisrinivas	188B1A0496	Student	Member
8	G Jyoshna	188B1A0414	Student	Member
9	K Swarna Latha	188B1A0514	Student	Member

Resolutions:

1. It is resolved for conducting online classes.
2. It is resolved to aware about Google class rooms.
3. It is resolved to update the online teaching tools like zoom.
4. It is resolved to conducting webinars.

Y. Madhavi Latha
Coordinator



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Information and Communication Technology Committee

RGAN/2021-22/ICT/Cir/03

Dt: 04-02-2022

CIRCULAR

This is to inform all the members of ICT cell that a meeting is scheduled on 07/02/2022 at 11.30 AM in TF-3. All members are requested to make it convenient to attend the meeting.

Agenda:

1. To discuss the functions of the committee.
2. To discuss the ICT facilities of a college.
3. To discuss the updates in labs with new equipments.

S.No.	Name	Department	Designation	Role	Signature
1	Y Madhavi Latha	CSE	Assistant Professor	Coordinator	Y. Madhavi Latha
2	N Anohu	CSE	Assistant Professor	Member	N. Anohu
3	CH Meera vali	ECE	Assistant Professor	Member	CH Meera vali
4	V Anjineyulu	S&H	Assistant Professor	Member	V. Anjineyulu
5	E V Sravani	CE	Assistant Professor	Member	E.V. Sravani
6	T Aswani	188B1A0105	Student	Member	T. Aswani
7	B V Saisrinivas	188B1A0496	Student	Member	B.V. Saisrinivas
8	G Jyoshna	188B1A0414	Student	Member	G. Jyoshna
9	K Swarna Latha	188B1A0514	Student	Member	K. Swarna Latha

Y. Madhavi Latha
Coordinator

Copy to:

1. PA to Principal
2. All HoD's
3. All Committee Members



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Information and Communication Technology Committee

RGAN/2021-22/ICT/MoM/02

Minutes of meeting held on 7th FEB 2022

Agenda:

1. To discuss the functions of the committee.
2. To decide on the ICT facilities of a college.
3. To discuss the updates in labs with new equipments
4. To discuss the progress and action plan of NPTEL/SWAYAM etc.. Courses.
5. To manage different library routines and processes.
6. To discuss Internet facilities in the campus.

MEMBERS PRESENT:

S.No.	Name	Department	Designation	Role	Signature
1	Y Madhavi Latha	CSE	Assistant Professor	Coordinator	Y. Madhavi Latha
2	N Anohu	CSE	Assistant Professor	Member	N. Anohu
3	CH Meera vali	ECE	Assistant Professor	Member	CH Meera vali
4	V Anjineyulu	S&H	Assistant Professor	Member	V. Anjineyulu
5	E V Sravani	CE	Assistant Professor	Member	E.V. Sravani
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7	B V Saisrinivas	188B1A0496	Student	Member	B.V. Saisrinivas
8	G Jyoshna	188B1A0414	Student	Member	G. Jyoshna
9	K Swarna Latha	188B1A0514	Student	Member	K. Swarna Latha

Resolutions:

1. It is resolved to collect certificates for online courses.
2. It is resolved to purchase computer accessories.
3. It is resolved to update the internet facilities in the campus.

Y. Madhavi Latha
Coordinator