



RISE KRISHNA SAI GANDHI GROUP OF INSTITUTIONS

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)

NH-16, Valluru, -523272, Omole, Prakasam District, A.P, India

Date: 09/10/2023

This is to inform that the OBC Cell is formed with the following members and functions

S.No	Faculty Name	Department	Role	Signature
1	Mr.Ch.Anil Babu	ECE	Coordinator	
2	Mrs.P.Sailaja Rani	CSE	Member	
3	Mr.S.V.Ravi Kumar	ECE	Member	
4	Mr.V.Anjaneyulu	S&H	Member	
5	Mrs.P.Sridevi	S&H	Member	
6	Mr.J.Narendra	228B1A0451	Member	
7	Ms.P.Durga	228B1A0477	Member	
8	Ms.T.Sujisri	228B1A0524	Member	
9	Ms.G.V.Jayasri	228B1A04411	Member	

- To Circulate the orders and other circulars issued by the Universit/Government and UGC(University Grant Commission) and to collect regularly, on an annual basis information regarding course – wise admission of candidates belonging to the other Backward Classes for different courses in prescribed form within the stipulated date and to take follow –up works, where ever required
- To co-ordinate through university Govt. (State& Central), UGC and such other organization to get Scholarship /free ship / other financial benefits for OBC Students.
- To deal with representations received from other backward classes (OBC) candidates regarding the admission, Scholarship and other similar matters.
- To function as Grievances Redress Cell for the grievances of OBC students and render them necessary helping solving their academic research as well as administrative problems.
- To maintain a database of candidates belonging to OBC candidates in college to facilitate in placement service.
- Any other work assigned by the University from time to time to promote education among OBC students.
- The OBC Cell will exclusively look after the work related to the OBC

Term: Once in a semester.

PRINCIPAL

Copy to

1. All HOD's for information and circulate among the concerned staff members.
2. To be displayed in notice boards
3. PA to Principal for filling.

PRINCIPAL
RISE KRISHNA SAI GANDHI
GROUP OF INSTITUTIONS
VALLURU:: ONGOLE



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RGAN/2023-24/OBC CELL/CIR/01

09/10/2023

CIRCULAR

This is to inform to all the OBC cell members that a meeting is scheduled on 10.10.2023 at 04.00 PM in FF-10 .All the members are requested to attend the meeting without fail.

AGENDA

1. To counsel and guide OBC students and help them to manage academic and personal issues of college life effectively.
2. To ensure provisions of an environment where all such students feel safe and secure.
3. To provide prompt counseling for any emotion emergencies arising on account of any event at the campus.
4. To provide the mechanism to redress the grievance of OBC students , if any
5. To ensure protection and reservation as provided in the constitution of India.
6. To arrange for special opportunities to enhance the carrier growth.
7. To aware the OBC students regarding various scholarships program of State Govt. Central Gove. And AICTE.
8. To take such follow up measures to achieve the objectives and targets laid down by the Govt. of India and AICTE


PRINCIPAL

Copy to

1. PA to Principal
2. All Committee Members

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Proceedings of the Meeting of OBC Cell

Date : 10-10-2023

Time : 04:00 PM

Venue : FF-10

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5. To provide prompt counseling for any emotional emergencies arising on account of any event of the campus.
6. To aware the OBC students regarding various scholarships program of State Govt. Central Govt. and AICTE.
7. To ensure protection and reservation as provided in the constitution of India.

MEMBERS PRESENT

S.No	Faculty Name	Department	Role	Signature
1	Mr.Ch.Anil Babu	ECE	Coordinator	
2	Mrs.P.Sailaja Rani	CSE	Member	
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Coordinator



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Date: 10-10-2023

Time: 04:00PM

Venue: FF-10

Resolutions:

1. The review of issues discussed in previous meetings was taken.
2. Cell discussed about various scholarships given to the students.
3. To ensured protection and reservation as provided in the constitution of India.
4. Information about the schemes of Government and University was taken.
5. Cell provided the mechanism to redress the grievance of OBC students ,if any
6. The Committee arranged for special opportunities to enhance the carrier growth.
7. The cell ensured provisions of an environment where all such students feel safe and secure.


Coordinator