



# RISE KRISHNA SAI GANDHI GROUP OF INSTITUTIONS

(Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)  
NH-16, Valluru, Ongole, Prakasam (District)-523272

RGAN/SC & ST Welfare Cell/2020-21/Circular/01

8<sup>th</sup> August, 2020

## CIRCULAR

The SC/ST Welfare Committee of the Institution has been constituted with the following members for the Academic year 2020-2021. The functions and responsibilities of the committee are appended overleaf.

SC/ST Welfare Committee members:

SL.NO.	NAME OF THE STAFF	DESIGNATION	DEPT	NATURE OF RESPONSIBILITY
1	Mrs. D.Santhi Kumari	Asst. Professor	CSE	Coordinator
2	Mr. Y.Ashok	Assoc. Professor	CSE	Member
3	Mr. I.Vidya Sagar	Asst. Professor	ECE	Member
4	Mr. CH.Sandeep	Asst. Professor	ECE	Member
5	Mr.S.Srinu	Asst. Professor	CIVIL	Member
6	Mr.Y.Peddanna	Asst. Professor	MCA	Member
7	Mr.Ch Suvarna Kumari	178B1A0105	CIVIL	Student Coordinator
8	Mr.Badugu Aksha Teja	178B1A0403	ECE	Student Coordinator
9	Mr.Tella Sagar	178B1A05A8	CSE	Student Coordinator

Copy to:

1. All HOD's
2. All Committee Members

  
PRINCIPAL

RISE KRISHNA SAI GANDHI  
GROUP OF INSTITUTIONS  
VALLURU:: ONGOLE.



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NH-16, Valluru, Ongole, Prakasam (District)-523272

Dt: 24-08-2020

RGAN/SC & ST Welfare Cell/2020-21/Year of Plan/01

## Year Planning

S.No	Month	Activity
1	September -2020	Awareness circulate State Government and UGC's decisions about different scholarship programs.
2	January-2021	communicate with the students and motivate them for better future planning. Programme for SC & ST students on opportunities
3	March – 2021	Awareness Programme to deal with representations received from SC/ST Candidates regarding their admission, scholarships and other similar matters in the College

*D. Sankar*  
Coordinator

Copy to:

1. All Committee Members



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NH-16, Valluru, Ongole, Prakasam (District)-523272

Date: 24-08-2020

RGAN/SC & ST Welfare Cell/2020-21/Circular/01

## CIRCULAR

This is to inform to all the SC & ST Students Welfare Cell members that a meeting is scheduled on 28-08-2020 at 3:15 PM through Google Meet. All the members are requested to attend the meeting without fail.

### AGENDA:

1. To discuss and finalize the functions and facilities of cell
2. To discuss and finalize the roles and responsibilities of coordinator and members.
3. To discuss the various State Govt., Central Govt. and AICTE schemes in this academic year.
4. To discuss the year planner.

SL.NO.	NAME OF THE STAFF	DESIGNATION	DEPT	NATURE OF RESPONSIBILITY
1	Mrs. D.Santhi Kumari	Asst. Professor	CSE	Coordinator
2	Mr. Y.Ashok	Assoc. Professor	CSE	Member
3	Mr. I.Vidya Sagar	Asst. Professor	ECE	Member
4	Mr. CH.Sandeep	Asst. Professor	ECE	Member
5	Mr.S.Srinu	Asst. Professor	CIVIL	Member
6	Mr.Y.Peddanna	Asst. Professor	MCA	Member
7	Mr.Ch Suvarna Kumari	178B1A0105	CIVIL	Student Coordinator
8	Mr.Badugu Aksha Teja	178B1A0403	ECE	Student Coordinator
9	Mr.Tella Sagar	178B1A05A8	CSE	Student Coordinator

*D.Santhi*  
Coordinator

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NH-16, Valluru, Ongole, Prakasam (District)-523272

Dt: 28-08-2020

## Minutes of meeting

RGAN/SC & ST Welfare Cell/2020-21/MoM/01

Proceedings of the Meeting of SC & ST Students Welfare Cell

Date : 28-08-2020

Time : 3: 15 PM

Venue : Google Meet (online)

### AGENDA:

To discuss and finalize the functions and facilities of cell

1. To discuss and finalize the roles and responsibilities of coordinator and members.
2. To discuss the various State Govt., Central Govt. and AICTE schemes in this academic year.

### MEMBERS PRESENT:

S.No.	Faculty Name	Department	Role	Signature
1	Mrs. D.Santhi Kumari	Asst. Professor	Coordinator	D. Santhi
2	Mr. Y.Ashok	Assoc. Professor	Member	Y. Ashok
3	Mr. I.Vidya Sagar	Asst. Professor	Member	I. Vidya Sagar
4	Mr. CH.Sandeep	Asst. Professor	Member	CH. Sandeep
5	Mr.S.Srinu	Asst. Professor	Member	S. Srinu
6	Mr.Y.Peddanna	Asst. Professor	Member	Y. Peddanna
7	Mr.Ch Suvarna Kumari	178B1A0105	Student Coordinator	ch. Suvarna Kumari
8	Mr.Badugu Aksha Teja	178B1A0403	Student Coordinator	B. A Teja
9	Mr.Tella Sagar	178B1A05A8	Student Coordinator	T. Sagar

The following points were discussed during the meeting and the minutes were recorded as below,

1. The Coordinator Mrs.D Santhi Kumari welcomed the members of the committee who had assembled for finalizing the functions of the committee.
2. Cell discussed about the various scholarships given to the students
3. Information about the scheme of government and university was taken
4. Discussion about Admission process for the session 2020-2021
5. Discussion on online teaching and teaching methods
6. Prepared the year plan for 2020-21.



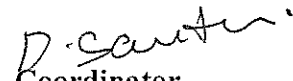
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## Resolutions:

Discussed in details about admission process. Due to pandemic situation Notice regarding GOI and HPCL scholarship given to the students through What's app group and phone call. Respective teacher resolved issue about online teaching, online Teaching App. We have given message to the teacher to conduct online class and provide teaching Time table, study material to Students regularly.

  
Coordinator

Copy to:

1. All Committee Members



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NH-16, Valluru, Ongole, Prakasam (District)-523272

Date: 04-03-2021

RGAN/SC & ST Welfare Cell/2020-21/Circular/02

## CIRCULAR

This is to inform to all the SC & ST Students Welfare Cell members that a meeting is scheduled on 08-03-2021 at 4.45 through Google Meet. All the members are requested to attend the meeting without fail.

### AGENDA:

1. To discuss and finalize the functions and facilities of cell
2. To discuss and finalize the roles and responsibilities of coordinator and members.
3. To discuss the various State Govt., Central Govt. and AICTE schemes in this academic year.
4. To discuss the year planner.

SL.NO.	NAME OF THE STAFF	DESIGNATION	DEPT	NATURE OF RESPONSIBILITY
1	Mrs. D.Santhi Kumari	Asst. Professor	CSE	Coordinator
2	Mr. Y.Ashok	Assoc. Professor	CSE	Member
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8	Mr.Badugu Aksha Teja	178B1A0403	ECE	Student Coordinator
9	Mr.Tella Sagar	178B1A05A8	CSE	Student Coordinator

*D. Santhi Kumari*  
Coordinator

Copy to:

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- 2.All Committee Members

Dt: 08-02-2021





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## Minuets of meeting

RGAN/SC & ST Welfare Cell/2020-21/MoM/02

### Proceedings of the Meeting of SC & ST Students Welfare Cell

Date : 08-03-2021

Time : 4: 45 PM

Venue : Google Meet (online)

### AGENDA:

To discuss and finalize the functions and facilities of cell

- 1.To discuss and finalize the roles and responsibilities of coordinator and members.
- 2.To discuss the various State Govt., Central Govt. and AICTE schemes in this academic year.

### MEMBERS PRESENT:

S.No.	Faculty Name	Department	Role	Signature
1	Mrs. D.Santhi Kumari	Asst. Professor	Coordinator	D-Santhi
2	Mr. Y.Ashok	Assoc. Professor	Member	Y. Ashok
3	Mr. I.Vidya Sagar	Asst. Professor	Member	I.Vidya Sagar
4	Mr. CH.Sandeep	Asst. Professor	Member	CH.Sandeep
5	Mr.S.Srinu	Asst. Professor	Member	S.Srinu
6	Mr.Y.Peddanna	Asst. Professor	Member	Y.Peddanna
7	Mr.Ch Suvarna Kumari	178B1A0105	Student Coordinator	ch.s
8	Mr.Badugu Aksha Teja	178B1A0403	Student Coordinator	B. A Teja
9	Mr.Tella Sagar	178B1A05A8	Student Coordinator	Tella Sagar

The following points were discussed during the meeting and the minutes were recorded as below,

1. The Coordinator Mrs.D.Santhi Kumari welcomed the members of the committee who had assembled for finalizing the functions of the committee.
2. Cell gives necessary information given to the office staff regarding SC/ST students.The coordinator suggested the members to encourage students, to various schemes from State Govt., Central Govt. and AICTE.
3. Discussion on overall academic progress of SC/ST students



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## Resolutions:

Due to Covid-19, we have informed to SC/ST students about examination related information through what's app groups. minor Problem of SC ST students related to examination process and library books resolved by college and office clerk. We have discussed overall progress and results of SC ST students. Minor issue discussed in well

*D. Santos*  
Coordinator

Copy to:

1. All Committee Members