



# RISE KRISHNA SAI GANDHI GROUP OF INSTITUTIONS

(Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)  
NH-16, Valluru, Ongole, Prakasam (District)-523272

RGAN/SC & ST Welfare Cell/2021-22/Circular/01

15<sup>th</sup> Sept, 2021

## CIRCULAR

The SC/ST Welfare Committee of the Institution has been constituted with the following members for the Academic year 2021-2022. The functions and responsibilities of the committee are appended overleaf.

SC/ST Welfare Committee members:

SL.NO.	NAME OF THE STAFF	DESIGNATION	DEPT	NATURE OF RESPONSIBILITY
1	Mr. K.Ravi Kumar	Asst. Professor	CSE	Coordinator
2	Mr.N.Koteswara Rao	Assoc. Professor	CSE	Member
3	Mr. .P.Rajendra	Asst. Professor	ECE	Member
4	Mr. N.Anohu	Asst. Professor	CSE	Member
5	Mr.Y.Peddanna	Asst. Professor	MCA	Member
6	Miss.Boddu Vaishnavi	188B1A0101	CIVIL	Student Coordinator
7	Miss.Chintaguntla Kokila	188B1A0409	ECE	Student Coordinator
8	Mr.Bukka Prabhu Teja	188B1A0498	ECE	Student Coordinator
9	Miss.Jukunta Kusuma Latha	188B1A0511	CSE	Student Coordinator

Copy to:

1. All HOD's
2. All Committee Members

  
PRINCIPAL  
PRINCIPAL

RISE KRISHNA SAI GANDHI  
GROUP OF INSTITUTIONS  
VALLURU:: ONGOLE.



# RISE KRISHNA SAI GANDHI GROUP OF INSTITUTIONS

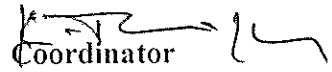
(Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)  
NH-16, Valluru, Ongole, Prakasam (District)-523272

Dt: 21-09-2021

RGAN/SC & ST Welfare Cell/2021-22/Year of Plan/01

## Year Planning

S.No	Month	Activity
1	November -2021	Awareness programme on schemes from state govt., central govt. and AICTE for SC & ST Students
2	January-2022	Awareness Programme for SC & ST students on opportunities
3	March - 2022	Awareness Programme on higher studies for SC & ST students .

  
Coordinator

Copy to:

1. All Committee Members



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NH-16, Valluru, Ongole, Prakasam (District)-523272

Date: 18-08-2021

RGAN/SC & ST Welfare Cell/2021-22/Circular/01

## CIRCULAR

This is to inform to all the SC & ST Students Welfare Cell members that a meeting is scheduled on 21-08-2021 at 12.45 PM in Digital Library. All the members are requested to attend the meeting without fail.

### AGENDA:

1. To discuss and finalize the roles and responsibilities of coordinator and members.
2. Reservation policy for SC/ST students
3. Offer free computer courses.
4. To discuss the year planner

SL.NO.	NAME OF THE STAFF	DESIGNATION	DEPT	NATURE OF RESPONSIBILITY
1	Mr. K.Ravi Kumar	Asst. Professor	CSE	Coordinator
2	Mr.N.Koteswara Rao	Assoc. Professor	CSE	Member
3	Mr. .P.Rajendra	Asst. Professor	ECE	Member
4	Mr. N.Anohu	Asst. Professor	CSE	Member
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6	Miss.Boddu Vaishnavi	188B1A0101	CIVIL	Student Coordinator
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8	Mr.Bukka Prabhu Teja	188B1A0498	ECE	Student Coordinator
9	Miss.Jukunta Kusuma Latha	188B1A0511	CSE	Student Coordinator

*K. Koteswara Rao*  
Coordinator

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(Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)  
NH-16, Valluru, Ongole, Prakasam (District)-523272

Dt: 21-08-2021

## Minutes of meeting

RGAN/SC & ST Welfare Cell/2021-22/MoM/01

Proceedings of the Meeting of SC & ST Students Welfare Cell

Date : 21-08-2021

Time : 12: 45 PM

Venue : Digital Library

### AGENDA:

To discuss and finalize the functions and facilities of cell

1. To discuss and finalize the roles and responsibilities of coordinator and members.
2. Reservation policy for SC/ST students
3. Offer free computer courses.
4. To discuss the year planner

### MEMBERS PRESENT:

S.No.	Faculty Name	Department	Role	Signature
1	Mr. K.Ravi Kumar	Asst. Professor	Coordinator	K. Ravi
2	Mr. N.Koteswara Rao	Assoc. Professor	Member	N. Koteswara Rao
3	Mr. .P.Rajendra	Asst. Professor	Member	P. Rajendra
4	Mr. N.Anohu	Asst. Professor	Member	N. Anohu
5	Mr. Y.Peddanna	Asst. Professor	Member	Y. Peddanna
6	Miss. Boddu Vaishnavi	188B1A0101	Student Coordinator	B. vaishnavi
7	Miss. Chintaguntla Kokila	188B1A0409	Student Coordinator	Ch. Kokila
8	Mr. Bukka Prabhu Teja	188B1A0498	Student Coordinator	B. prabhu teja
9	Miss. Jukunta Kusuma Latha	188B1A0511	Student Coordinator	J. kusuma

The following points were discussed during the meeting and the minutes were recorded as below.

1. The Coordinator Mr. K.Ravi Kumar welcomed the members of the committee who had assembled for finalizing the functions of the committee.
2. Reservation policy for SC/ST students on admission in the new academic session
3. Preference on seats in Hostel.
4. To offer free computer courses.
5. Prepared the year plan for 2021-22.



# RISE KRISHNA SAI GANDHI GROUP OF INSTITUTIONS

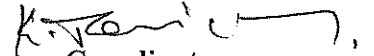
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## Resolutions:

1. It has been resolved to follow the Government seat reservation policy for admission into Higher Education Institution for SC/ST students. The cut off % will be relaxed by 5 % ( Maximum) for the students who have National/State/ District Level certificates in Sports/Culture and "C" certificate in NCC Cell discussed about various scholarships given to the students
2. It is unanimously resolved to give preference in admission in Hostel.Cell provided the mechanism to redress the grievance of SC/ST students, if any
3. It is resolved in the meeting to request the Principal to provide free basic computer course for the students belonging to SC/SC category for their skill development.

  
Coordinator

Copy to:

1. All Committee Members



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NH-16, Valluru, Ongole, Prakasam (District)-523272

Date: 29-01-2022

RGAN/SC & ST Welfare Cell/2021-22/Circular/02

## CIRCULAR

This is to inform to all the SC & ST Students Welfare Cell members that a meeting is scheduled on 02-02-2022 at 12.45 PM in Digital Library. All the members are requested to attend the meeting without fail.

### AGENDA:

1. To discuss and finalize the functions and facilities of cell
2. To discuss and finalize the roles and responsibilities of coordinator and members.
3. To discuss the various State Govt., Central Govt. and AICTE schemes in this academic year.

SL.NO.	NAME OF THE STAFF	DESIGNATION	DEPT	NATURE OF RESPONSIBILITY
1	Mr. K.Ravi Kumar	Asst. Professor	CSE	Coordinator
2	Mr.N.Koteswara Rao	Assoc. Professor	CSE	Member
3	Mr. .P.Rajendra	Asst. Professor	ECE	Member
4	Mr. N.Anohu	Asst. Professor	CSE	Member
5	Mr.Y.Peddanna	Asst. Professor	MCA	Member
6	Miss.Boddu Vaishnavi	188B1A0101	CIVIL	Student Coordinator
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8	Mr.Bukka Prabhu Teja	188B1A0498	ECE	Student Coordinator
9	Miss.Jukunta Kusuma Latha	188B1A0511	CSE	Student Coordinator

K. V. Coordinator

Copy to:

1.All HOD's

2.All Committee Members





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NH-16, Valluru, Ongole, Prakasam (District)-523272

Dt: 02-02-2022

## Minutes of meeting

RGAN/SC & ST Welfare Cell/2021-22/MoM/02

### Proceedings of the Meeting of SC & ST Students Welfare Cell

Date : 02-02-2022  
Time : 12: 45 PM  
Venue : Digital Library

#### AGENDA:

To discuss and finalize the functions and facilities of cell

1. To discuss and finalize the roles and responsibilities of coordinator and members.
2. To discuss the various State Govt., Central Govt. and AICTE schemes in this academic year.
3. To discuss the year planner

#### MEMBERS PRESENT:

S.No.	Faculty Name	Department	Role	Signature
1	Mr. K.Ravi Kumar	Asst. Professor	Coordinator	K. Ravi Kumar
2	Mr.N.Koteswara Rao	Assoc. Professor	Member	N. Koteswara Rao
3	Mr. .P.Rajendra	Asst. Professor	Member	P. Rajendra
4	Mr. N.Anohu	Asst. Professor	Member	N. Anohu
5	Mr.Y.Peddanna	Asst. Professor	Member	Y. Peddanna
6	Miss.Boddu Vaishnavi	188B1A0101	Student Coordinator	B. vaishnavi
7	Miss.Chintaguntla Kokila	188B1A0409	Student Coordinator	ch. kokila
8	Mr.Bukka Prabhu Teja	188B1A0498	Student Coordinator	B. prabhu teja
9	Miss.Jukunta Kusuma Latha	188B1A0511	Student Coordinator	J. Kusuma

The following points were discussed during the meeting and the minutes were recorded as below,

1. The Coordinator Mr. K.Ravi Kumar welcomed the members of the committee who had assembled for finalizing the functions of the committee.
2. After discussing with all the committee members the finalized functions and facilities of the SC & ST Welfare cell are framed and finalized.
4. The coordinator suggested the members to encourage students, to various schemes from State Govt., Central Govt. and AICTE.
5. Information about the schemes of Government and University was taken



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## Resolutions:

1. The Coordinator put forth the aims and objectives of this committee
2. Cell discussed about various scholarships given to the students
3. Information about the schemes of Government and University was taken
4. Cell provided the mechanism to redress the grievance of SC/ST students, if any
5. The committee arranged for special opportunities to enhance the carrier growth
6. The cell ensured provisions of an environment where all such students feel safe and secure.
- 7: To ensured protection and reservation as provided in the constitution of India.

  
Coordinator

Copy to:

1. All Committee Members