



# RISE KRISHNA SAI GANDHI GROUP OF INSTITUTIONS

(Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)  
NH-16, Valluru, Ongole, Prakasam (District)-523272

RGAN/SC & ST Welfare Cell/2023-24/Circular/01

17<sup>th</sup> July, 2023

## CIRCULAR

The SC/ST Welfare Committee of the Institution has been constituted with the following members for the Academic year 2023-2024. The functions and responsibilities of the committee are appended overleaf.

SC/ST Welfare Committee members:

SL.NO.	NAME OF THE STAFF	DESIGNATION	DEPARTMENT	NATURE OF RESPONSIBILITY
1	Mr. K.Ravi Kumar	Asst. Professor	CSE	Coordinator
2	Mr.N.Koteswara Rao	Assoc. Professor	CSE	Member
3	Mr. K.Koteswara Rao	Assoc. Professor	ECE	Member
4	Mr. N.Anohu	Asst. Professor	CSE	Member
5	Mr.Y.Peddanna	Asst. Professor	MCA	Member
6	Miss.Palaparthi Pavani	228B1A0428	ECE	Student Coordinator
7	Mr.Gandi Sai Sandeep	228B1A0447	ECE	Student Coordinator
8	Mr.Sreeram Isaac	228B1A0552	CSE	Student Coordinator
9	Miss.Kancharla Sravani	228B1A04415	CSE-DS	Student Coordinator

  
PRINCIPAL

Copy to:

1. All HOD's
2. All Committee Members

PRINCIPAL  
RISE KRISHNA SAI GANDHI  
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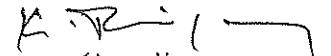
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NH-16, Valluru, Ongole, Prakasam (District)-523272

Dt: 25-08-2023

RGAN/SC & ST Welfare Cell/2023-24/Year of Plan/01

## Year Planning

S.No	Month	Activity
1	December -2023	Awareness programme on schemes from state govt., central govt. and AICTE for SC & ST Students
2	February-2024	Awareness Programme for SC & ST students on opportunities
3	April - 2024	Awareness Programme on higher studies for SC & ST students

  
Coordinator

Copy to:

1. All Committee Members



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Date: 25-08-2023

RGAN/SC & ST Welfare Cell/2023-24/Circular/01

## CIRCULAR

This is to inform to all the SC & ST Students Welfare Cell members that a meeting is scheduled on 26-08-2023 at 12.45 PM in Digital Library. All the members are requested to attend the meeting without fail.

### AGENDA:

1. To discuss and finalize the functions and facilities of cell
2. To discuss and finalize the roles and responsibilities of coordinator and members.
3. To discuss the various State Govt., Central Govt. and AICTE schemes in this academic year.
4. To discuss the year planner.

SL.NO.	NAME OF THE STAFF	DESIGNATION	DEPT	NATURE OF RESPONSIBILITY
1	Mr. K.Ravi Kumar	Asst. Professor	CSE	Coordinator
2	Mr.N.Koteswara Rao	Assoc. Professor	CSE	Member
3	Mr. K.Koteswara Rao	Assoc. Professor	ECE	Member
4	Mr. N.Anohu	Asst. Professor	CSE	Member
5	Mr.Y.Peddanna	Asst. Professor	MCA	Member
6	Miss.Palaparthi Pavani	228B1A0428	ECE	Student Coordinator
7	Mr.Gandi Sai Sandeep	228B1A0447	ECE	Student Coordinator
8	Mr.Sreeram Isaac	228B1A0552	CSF	Student Coordinator
9	Miss.Kancharla Sravani	228B1A04415	CSE-DS	Student Coordinator

  
Coordinator

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NH-16, Valluru, Ongole, Prakasam (District)-523272

Dt: 26-08-2023

## Minutes of meeting

RGAN/SC & ST Welfare Cell/2023-24/MoM/01

Proceedings of the Meeting of SC & ST Students Welfare Cell

Date : 26-08-2023

Time : 12: 45 PM

Venue : Digital Library

### AGENDA:

To discuss and finalize the functions and facilities of cell

1. To discuss and finalize the roles and responsibilities of coordinator and members.
2. To discuss the various State Govt., Central Govt. and AICTE schemes in this academic year.
3. To discuss the year planner

### MEMBERS PRESENT:

S.No.	Faculty Name	Department	Role	Signature
1	Mr. K.Ravi Kumar	Asst. Professor	Coordinator	K. Ravi Kumar
2	Mr. N.Koteswara Rao	Assoc. Professor	Member	N. Koteswara Rao
3	Mr. K.Koteswara Rao	Assoc. Professor	Member	K. Koteswara Rao
4	Mr. N.Anohu	Asst. Professor	Member	N. Anohu
5	Mr. Y.Peddanna	Asst. Professor	Member	Y. Peddanna
6	Miss.Palaparathi Pavani	228B1A0428	Student Coordinator	P. Pavani
7	Mr.Gandi Sai Sandeep	228B1A0447	Student Coordinator	G. Sandeep
8	Mr.Sreeram Isaac	228B1A0552	Student Coordinator	S. Isaac
9	Miss.Kancharla Sravani	228B1A04415	Student Coordinator	K. Sravani

The following points were discussed during the meeting and the minutes were recorded as below,

1. The Coordinator Mr. K.Ravi Kumar welcomed the members of the committee who had assembled for finalizing the functions of the committee.
2. After discussing with all the committee members the finalized functions and facilities of the SC & ST Welfare cell are framed and finalized.
3. Also, the cell has finalized the roles and responsibilities of the Coordinator, Department coordinators/member.
4. The coordinator suggested the members to encourage students. to various schemes from State Govt., Central Govt. and AICTE.
5. Prepared the year plan for 2023-24.
6. Information about the schemes of Government and University was taken



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## Resolutions:

1. The Coordinator put forth the aims and objectives of this committee
2. Cell discussed about various scholarships given to the students
3. Information about the schemes of Government and University was taken
4. Cell provided the mechanism to redress the grievance of SC/ST students, if any
5. The committee arranged for special opportunities to enhance the carrier growth
6. The cell ensured provisions of an environment where all such students feel safe and secure.
7. To ensured protection and reservation as provided in the constitution of India.

  
Coordinator

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1. All Committee Members