



**RISE KRISHNA SAI GANDHI GROUP OF INSTITUTIONS::ONGOLE**  
(Approved by AICTE, New Delhi, Affiliated to JNTUK, Kakinada)  
Valluru (Post), Ongole, Prakasam District, Andhra Pradesh PIN -523272

**RGAN/TPCG CELL/2018-19/Circular/01**

**Date: 01 -07-2018.**

**CIRCULAR**

This is to inform to all the Training, Placements & Career Guidance Cell Committee members that a meeting is scheduled on 02-07-2018 at 4.50 PM in TPCG Cell. All the members are requested to attend the meeting without fail.

**AGENDA:**

- To discuss and finalize the functions and facilities of the Cell.
- To discuss objective of the Cell.
- To discuss and finalize the roles and responsibilities of Coordinator and members.
- To discuss the year planner.
- To discuss the various Proposed Companies for Campus recruitment drive for the academic year 2018-19.

S.NO	FACULTY NAME	Department	Designation	Role	Signature
1	A.Srinivasa Rao	CSE	Asst.Professor	Coordinator	AsR
2	Ch. Sitaram	CSE	Asst.Professor	Member	Ch. Sitaram
3	K. Naga Hanuma Chari	ECE	Assoc.Professor	Member	K. Naga Hanuma Chari
4	G. Sekhar Babu	MBA	Asst.Professor	Member	G. Sekhar Babu
5	K. Yamuna	CE	Asst.Professor	Member	K. Yamuna
6	Jalli Blessy Deepika	CE	Student	Member	J.R. Deepika
7	B. Anil Kumar	ME	Student	Member	B. Anil Kumar
8	P. Ashwini	ECE	Student	Member	P. Ashwini
9	T. Anusha	CSE	Student	Member	T. Anusha

**Copy to:**

*AsR*  
**Coordinator**

1. All HOD's
2. All Committee Members



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Date: 01-07-2018

## RGAN/TPCG CELL/2018-19/Year of Plan

### Year Planning

S.NO	MONTH& YEAR	EVENT
1	July-2018	Scheduling of regular CRT Classes for 3 <sup>rd</sup> Years & Scheduling and Commencement of Special CRT Classes for IV Years by Talentio
2	August-2018	Scheduling & Commencement of Regular CRT Classes for IV Year All Branches.
3	September-2018	Scheduling Special Training Classes for Code Vita by TCS.
4	October-2018	Scheduling Career Counseling Classes with external agencies ( Manhattan Review, The Origin Consultancy, Finix Consultants for Abroad education, Conduira.,)
5	November-2018	1. Scheduling Assessments to the students on Aptitude & Communication Skills. 2. Scheduling Technical Training by Talentio Academy.
6	December-2018	Scheduling On/ Off Campus Drives.
7	January-2019	Conducting Assessment Tests By COCUBES, AMCAT & COSTUCO
8	February-2019	Scheduling ON/ OFF Campus Drives, Career Counseling Classes by Industry Experts.
9	March-2019	Arranging OFF Campus Drives.
10	April-2019	Gathering Unplaced Students for Counseling and arranging small and medium Non -Core companies for POOL Campus.

Copy to:

  
Coordinator

1. All HOD's
2. All Committee Members



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Date: 02-07-2018

RGAN/TPCG CELL/2018-19/MoM/01

## MINUTES OF MEETING

### Proceedings of the Meeting of TPCG Cell

Date: 02-07-2018

Time: 4.50 PM

Venue: TPCG Cell

During the Meeting the following Members were Present

S.NO	FACULTY NAME	Department	Designation	Role	Signature
1	A.Srinivasa Rao	CSE	Asst.Professor	Coordinator	ARK
2	Ch. Sitaram	CSE	Asst.Professor	Member	Ch. Sitaram
3	K. Naga Hanuma Chari	ECE	Assoc.Professor	Member	K. Naga Hanuma Chari
4	G. Sekhar Babu	MBA	Asst.Professor	Member	G. Sekhar Babu
5	K. Yamuna	CE	Asst.Professor	Member	K. Yamuna
6	Jalli Blessy Deepika	CE	Student	Member	J.B. Deepika
7	B. Anil Kumar	ME	Student	Member	B. Anil Kumar
8	P. Ashwini	ECE	Student	Member	P. Ashwini
9	T. Anusha	CSE	Student	Member	T. Anusha

The following points were discussed during the meeting and the minutes were recorded as below:

1. The Coordinator A.Srinivasa Rao welcomes the member of the committee who had assembled for finalizing of the committee and for further discussions.
2. After discussing with all the committee members the finalized functions and facilities of the TPCG Cell are framed and finalized.
3. Also, the Cell has finalized the roles and responsibilities of the Coordinator, Department Coordinators/members and Student members.
4. During the summer break students were trained on Communication Skills as per the company requirements.



## **RISE KRISHNA SAI GANDHI GROUP OF INSTITUTIONS::ONGOLE**

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5. The Coordinator explained the importance of Career, Training and Placements to members and suggested to encourage students.
6. Prepared and Proposed List of Companies 2018-19.

### **Resolutions:**

All the above points discussed and taken by the committee for better results and successful functioning of TPCG Cell.

**Copy to:**

  
**Coordinator**

1. All Committee Members



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RGAN/TPCG CELL/2018-19/Circular/02

Date: 02 -01-2019.

**CIRCULAR**

This is to inform to all the Entrepreneur Development Committee members that is a meeting is scheduled on 03-01-2019 at 4.50 PM in TPCG Cell. All the members are requested to attend the meeting without fail.

**AGENDA:**

- To Review Previous Meeting.
- To Discuss Action Plan for unplaced students.

S.NO	FACULTY NAME	Department	Designation	Role	Signature
1	A.Srinivasa Rao	CSE	Asst.Professor	Coordinator	AR
2	Ch. Sitaram	CSE	Asst.Professor	Member	Ch. Sitaram
3	K. Naga Hanuma Chari	ECE	Assoc.Professor	Member	
4	G. Sekhar Babu	MBA	Asst.Professor	Member	G. Sekhar Babu
5	K. Yamuna	CE	Asst.Professor	Member	K. Yamuna
6	Jalli Blessy Deepika	CE	Student	Member	J.B. Deepika
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8	P. Ashwini	ECE	Student	Member	P. Ashwini
9	T. Anusha	CSE	Student	Member	T. Anusha

Copy to:

  
Coordinator

- All HOD's
- All Committee Members



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Date: 03-01-2019

RGAN/TPCG CELL/2018-19/MoM/02

**MINUTES OF MEETING**

**Proceedings of the Meeting of TPCG Cell**

Date: 03-01-2019

Time: 4.50 PM

Venue: TPCG Cell

During the Meeting the following Members were Present

S.NO	FACULTY NAME	Department	Designation	Role	Signature
1	A.Srinivasa Rao	CSE	Asst.Professor	Coordinator	AsR
2	Ch. Sitaram	CSE	Asst.Professor	Member	Ch. Sitaram
3	K. Naga Hanuma Chari	ECE	Assoc.Professor	Member	K. Naga Hanuma Chari
4	G. Sekhar Babu	MBA	Asst.Professor	Member	G. Sekhar Babu
5	K. Yamuna	CE	Asst.Professor	Member	K. Yamuna
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7	B. Anil Kumar	ME	Student	Member	B. Anil Kumar
8	P. Ashwini	ECE	Student	Member	P. Ashwini
9	T. Anusha	CSE	Student	Member	T. Anusha

The following points were discussed during the meeting and the minutes were recorded as below:

1. The Coordinator A.Srinivasa Rao welcomes the member of the committee who had assembled for finalizing the functions of the committee.
2. To invite a mid level and tech support companies for unplaced students.

**Resolutions:**

All the above points discussed and taken by the committee for better results and successful functioning of TPCG Cell.

Copy to:

  
Coordinator

1. All Committee Members